

CAROLINA TRACE ASSOCIATION

Board of Directors' Meeting

Tuesday, October 5th, 2021 7:00 pm

Agenda

1) Call to order David Smoak

2) Quorum Call Ellen Berg

3) Approval of September 2021 minutes. **Approved.**

4) Groups

i) CTCC Gaith Alkadi

There will be a community trick or treat in the circle in front of the CTCC for all residents of Carolina Trace. Look for upcoming announcements.

ii) Utilities Vince Roy

For upcoming CWS bills, please pay attention to where to send remittance. There is a new address. Check electronic forms of payment as well. On Monday, November 1st, there will be a Zoom meeting for the public. David followed up on reports on NextDoor regarding \$400-500 water bills. There were some meters that weren't read correctly.

iii) Fire Dept Chief Myers

The Carolina Trace Fire Department is starting up their own newsletter. We can look for increased response times in the future for EMS. The annual election of Fire Board Directors was held Tuesday, October 5, 2021. Four Carolina Trace residents offered to compete for a position on the board. Warren Keyser, John Rzycki, and William (Bill) Zimmer were elected. They will officially join the Board of Directors for three-year terms starting 12 October 2021.

5) President Remarks David Smoak

David's full remarks, as always, can be found on NextDoor and the CTA website. He emphasized the following: 1) We have a strong need for a new Secretary that will be able to communicate and document the activities of this organization immediately as our existing Secretary, Ellen, is resigning and moving out of CT; please reach out to volunteer even if you think you are not qualified. 2) Redistricting options for Carolina Trace (please see NextDoor as the options are explained there). There was a motion for CT to be combined and united into one district. It was seconded. David attended the meeting and saw the County Commissioners want us divided. Whatever decision is reached, it will lock us in for ten years because of the census.

6) Financial Report

David Smoak

Oscar is coming next week to go over QuickBooks with Candace Cochran for an audit/review.

7) Secretary Remarks

Ellen Berg

Ellen is moving to Cary/Apex area for her new job. This will be her last meeting as Secretary.

8) Committee Reports

a) Security & Safety

Kate Woods

There is a lot of new equipment needed in this area: computer, tablet for guards, shredder and a printer/copier with WIFI capability. The phone system may be replaced. Two directors brought up issues: 1) Slowness at the Front Gate. They are aware of the problem and will be replacing the hydraulic cylinder. 2) Security at the Back Gate. Residents want confidence. They are looking at video footage and new ways to report tailgating. There is tracking of license plates. Possible new inbox for reporting incidences. An option to possibly shutting down all gates except the Main Gate from 12 or 1-5 AM was proposed.

b) Traceway Roads & Maintenance

Mike Dussault

Completed

1) Weed fabric added to both sides of South exit.

2) Gatehouse power washed.

3) Three culverts completed with CIPP by Nu-Pipe. Highland Woods, S-Curve, Valley North of North shore sign.

4) Received bids for asphalt repair on North Exit.

5) Media committee determined location for future media center.

6) Enclosure and Software has been ordered and received for media center.

Upcoming

1) Removal of trees at North Bridge. (Ernie Patterson/Barry Walls)

2) Stabilize posts at both North and South exits. (Mike Dussault)

3) Media Center - Mark Mitchell has been contacted to cut across the road to lay conduit. TV still to be ordered. Software to be tested. Wording of messages to be finalized by the media committee. Project completion by early November.

4) Check and clean culverts for fall. Blowing of leaves.

5) LED flood light for flag poles. 7300 lumens 54 watts.

6) Painting

Note* The North exit will be closed from 8:30 - 2pm one day to allow Mark Mitchell to do the asphalt repair needed on the North exit. Signs will be posted 1 one week in advance to work being done. The work is planned for November.

c) Traceway Lake and Dam Committee

David has drafted a letter to CTCC (and it was voted for by unanimous consent by Directors) for a plan to lower the lake level in the winter months (January 1st-the third or fourth week of February) for the purpose of: 1) Harbor Creek to perform maintenance on its dock, 2) Hidden Lake to examine its dock, 3) Escalante to inspect the condition of the dam overflow valve and to perform any maintenance and 4) Escalante and the State of North Carolina to have the opportunity to inspect each of the earthen wings and the individual concrete dam pier structures and dam sections between the existing pier columns.

9) Old Business **Nothing**

10) New Business **Nothing**

11) Next meeting: **Tuesday, November 2nd at 7 pm**

12) Adjournment